



To our Valued Partners and Suppliers:

With the continued issues and concerns associated with COVID-19, we continue to do everything we can to protect the health and safety of employees, service providers and visitors to company facilities around the world and minimize disruption to our business and our ability to deliver for our customers. As part of our existing business continuity planning process we have an activated Crisis Management Team who monitors the evolving situation and makes timely decisions and policies with particular emphasis on ensuring the safety of employees and others at our facilities around the world, providing guidance pertaining to global travel and facilities use, and taking measures to enable ongoing business operations.

As the initial outbreak in China appears to be improving, additional other countries are beginning to face an increase in the spread of the virus. While most countries around the world, including the United States, have low counts of confirmed cases, health experts have advised conditions could worsen and asked that individuals and businesses consider implementing precautionary measures to minimize the chance of spreading the virus.

For our suppliers, partners, contingent workers and delivery people at any KLA facility or site we have made decisions around travel and facilities access, effective immediately and for the foreseeable future. Specifically, all suppliers, contingent workers and visitors who have traveled in the past 14 days to, from or through mainland China, Daegu city or Cheongdo county in South Korea or Italy will not be allowed to enter a KLA facility. Additionally, upon arrival at a facility all will be asked to disclose recent travel histories in order to comply with this policy. Anyone exhibiting or disclosing fever, cough or other flu-like symptoms will not be permitted access.



For the sites in the Bay Area in California, we have instituted a temporary work from home policy where possible. If you intend to visit a Bay Area site, please work with your direct contact to determine if this visit needs to be rescheduled.

We will continue to update this policy as the situation changes and thank you for your support and cooperation. If you have questions about specifics we recommend you reach out to your KLA contact for detailed information.